

PROCEEDINGS OF THE CITY COUNCIL OF BOSSIER CITY
STATE OF LOUISIANA TAKEN AT THE REGULAR MEETING
MARCH 3, 2020

The City Council of the City of Bossier City, State of Louisiana, met in regular session in Council Chambers, 620 Benton Road, Bossier City, Louisiana, March 3, 2020, at 3:00 PM

Invocation was given by Council Member Jeffery Darby

Pledge of Allegiance led by Council Member Jeff Free

Roll Call as follows:

Present: Honorable, President Scott Irwin, Honorable Councilors David Montgomery, Jr., Timothy Larkin, Jeffery Darby, Don Williams, Jeff Free and Thomas Harvey

Also Present: City Attorney, Jimmy Hall and City Clerk, Phyllis McGraw

By: Mr. Montgomery, Jr.

Motion to approve minutes of February 18, 2020, Regular Meeting and dispense with the reading.

Seconded by Mr. Williams

No comment

Motion carries unanimously

By: Mr. Williams

Motion to approve Agenda.

Seconded by Mr. Montgomery, Jr.

No comment

Vote in favor of motion is unanimous

Ceremonial Matters/Recognition of Guests-

Richard Brontoli, Executive Director – Red River Valley Association - updated the Council on the recent Arkansas Red River Study. He explained about the next step in the possibility of adding additional locks and dams from Bossier into Arkansas. He outlined possible ways to fund the expansion and asked for the City's support in funding a portion of the feasibility study.

Committee Reports-

Mark Hudson, City Engineer, went over the various projects going on throughout the city. He noted that he still has not heard anything else from Union Pacific. Mr. Darby asked if the project could possibly be delayed due to the Union Pacific issues. Mr. Hudson stated he was hopeful it would all work out. He also updated Council on the street light projects. Mr. Montgomery questioned about having two different Electric Service companies working on the project. Mr. Hudson explained that they were each working on different projects and one required a formal bid process.

Unfinished Business –

The following Ordinance offered and adopted:

Ordinance No. 20 Of 2020

AN ORDINANCE RESTRICTING ACCESS TO BOSSIER CITY WATER AND SEWER FACILITIES WITHOUT PRIOR APPROVAL FROM MANCHAC CONSULTING GROUP, INC.

WHEREAS, unfettered access to water and sewer facilities expose the citizens of Bossier City to significant risks; and

WHEREAS, in order to secure these invaluable assets and protect the taxpayers from damages to their sewer and water facilities it is necessary that all access to these facilities be controlled by the manager of these facilities Manchac Consulting Group, Inc.; and

NOW, THEREFORE, BE IT ORDAINED, by the City Council of Bossier City, Louisiana, in regular session convened, that no city employee, contractor, or other person shall be authorized to enter the premises of any Bossier City Sewer or Water facility without the prior authorization of Manchac Consulting Group, Inc; with the exception of police or fire personnel; and

BE IT FURTHER ORDAINED that any persons entering the premises without prior authorization will be charged with Criminal Trespass and if an employee of the City of Bossier City, they shall be disciplined accordingly.

The above and foregoing Ordinance was read in full at open and legal session convened, was on motion of Mr. David Montgomery, Jr., and seconded by Mr. Don Williams, and adopted on the 3rd, day of March, 2020, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Larkin, Mr. Irwin, Mr. Darby, Mr. Williams, Mr. Free and Mr. Harvey
NAYS: none
ABSENT: none
ABSTAIN: none

Scott Irwin, President

Phyllis McGraw, City Clerk

The following Ordinance offered and adopted:

Ordinance No. 21 Of 2020

AN ORDINANCE TO REAPPROPRIATE \$65,000.00 FROM THE CAPITAL-AUTO EQUIPMENT FUND ORIGINALLY ASSIGNED IN ORDINANCE NO. 125 OF 2019, TO BE PLACED TO THE CAPITAL-OTHER EQUIPMENT FUND AND BE USED FOR THE ALPR PROJECT EXTENDED HARDWARE WARRANTY, SOFTWARE, AND SUPPORT

WHEREAS, \$65,000.00 of the funds assigned in Ordinance No. 125 of 2019 in the Capital - Auto Equipment fund is being reappropriated for this purpose; and

WHEREAS, funds are needed for the ALPR project's extended hardware, warranty, software, and support, by making these purchases in 2020 price increases, which would result from waiting a year, would be avoided.

NOW, THEREFORE, BE IT ORDAINED that the City Council of Bossier City, Louisiana, in regular session convened, does hereby reappropriate \$65,000.00 to come from the Capital Auto Equipment fund originally assigned in Ordinance No. 125 of 2019 to be used for the ALPR extended hardware, warranty, software, and support.

The above and foregoing Ordinance was read in full at open and legal session convened, was on motion of Mr. David Montgomery, Jr., and seconded by Mr. Thomas Harvey, and adopted on the 3rd, day of March, 2020, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Larkin, Mr. Irwin, Mr. Darby, Mr. Williams, Mr. Free and Mr. Harvey

NAYS: none

ABSENT: none

ABSTAIN: none

Scott Irwin, President

Phyllis McGraw, City Clerk

The following Ordinance offered and adopted:

Ordinance No. 22 Of 2020

AN ORDINANCE TO ESTABLISH THE BOSSIER CITY ADMINISTRATIVE COURT UNDER THE AUTHORIZATION AND PROVISION OF LA R.S. 13:2575

WHEREAS, this is an ordinance to establish the Bossier City Administrative Court under the authorization and provision of La. R. S. 13:2575, for the civil adjudication through administrative proceedings and hearings addressing, among others, property standards violations, other property nuisances under Chapter 46 of the Code of Ordinances, and inoperative, junk, and abandoned vehicles under Chapter 46 and 110 of the Code of Ordinances; and

WHEREAS, the Bossier City Administrative Court would consist of a 3-member panel of Hearing Officers with the first three named being Councilmen, Jeffery Darby, Don Williams, and Scott Irwin; and

NOW, THEREFORE, BE IT ORDAINED, by the City Council of Bossier City, Louisiana, in regular session convened, that the Bossier City Council does hereby establish the Bossier City Administrative Court under the authorization and provision of La. R. S. 13:2575.

The above and foregoing Ordinance was read in full at open and legal session convened, was on motion of Mr. David Montgomery, Jr., and seconded by Mr. Don Williams, and adopted on the 3rd, day of March, 2020, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Larkin, Mr. Irwin, Mr. Darby, Mr. Williams, Mr. Free and Mr. Harvey
NAYS: none
ABSENT: none
ABSTAIN: none

Scott Irwin, President

Phyllis McGraw, City Clerk

The following Ordinance offered and adopted:

Ordinance No. 23 Of 2020

AN ORDINANCE TO ACCEPT THE DEDICATION INTO THE CITY STREET SYSTEM THE STREETS WITHIN PLANTATION TRACE GARDEN HOMES UNIT NO. 3 AND UNIT NO. 4

WHEREAS, an ordinance was introduced February 4, 2020 accepting the dedication of the streets within Planation Trace Garden Homes Unit No. 1 and Unit No. 2 into the city street system; and

WHEREAS, Unit No. 3 and Unit No. 4 was left out of the original ordinance; and

WHEREAS, the City of Bossier City would like to also accept the dedication of the streets within Plantation Trace Garden Homes Unit No. 3 and Unit No. 4 so they are no longer private streets; and

WHEREAS, the street deterioration within Plantation Trace Garden Homes Unit No. 3 and Unit No. 4 require the City of Bossier to take ownership to facilitate maintenance on said streets; and

NOW, THEREFORE, BE IT ORDAINED, by the City Council of Bossier City, Louisiana, in regular session convened, that the Bossier City Council does hereby accept the street dedication into the City Street System within Plantation Trace Garden Homes Unit No. 3 and Unit No. 4.

The above and foregoing Ordinance was read in full at open and legal session convened, was on motion of Mr. David Montgomery, Jr., and seconded by Mr. Timothy Larkin, and adopted on the 3rd, day of March, 2020, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Larkin, Mr. Irwin, Mr. Darby, Mr. Free and Mr. Harvey
NAYS: Mr. Williams

ABSENT: none
ABSTAIN: none

Scott Irwin, President

Phyllis McGraw, City Clerk

New Business –

Agenda Item called – Witness opening of sealed bids for Bid #P20-08- 2020 North River Pump Station No. 2 Motor-Pump Replacement Project.

Item was pulled due to Addendum #2 added and will be placed on the next Council Meeting on March, 17, 2020.

Agenda Item called – Witness opening of sealed bids for Bid #P20-07 – 2020 On – Demand Concrete Repairs for Utilities.

2R Construction, LLC.	\$ 211,429.50
Best Yet Builders, LLC	\$ 243,750.00
David Lawler Construction, Inc.	\$1,857,500.00
James R. Martin Building & Remodeling, LLC.	\$ 202,750.00
Yor-Wic Construction Company, Inc.	\$ 585,800.00

By: Mr. Williams

Motion to approve reading of bids

Seconded by Mr. Montgomery, Jr.

No comment

Vote in favor of motion is unanimous

The following ordinance offered and adopted:

ORDINANCE NO. 24 OF 2020

AN ORDINANCE AMENDING ORDINANCE NO. 133 OF 2018, BY CHANGING THE ZONING CLASSIFICATION OF A CERTAIN TRACT OF LAND BEING 0.746 ACRES MORE OR LESS LOCATED IN LOTS 28 AND 29, OF EAST SIDE GARDENS SUBDIVISION, BOSSIER CITY, LOUISIANA FROM R-LD (RESIDENTIAL LOW DENSITY) TO R-HD (RESIDENTIAL HIGH DENSITY), FOR SIX MULTI-FAMILY DWELLING UNITS.

SECTION 1. BE IT ORDAINED by the City Council of Bossier City, Louisiana, in regular session convened, that Ordinance No. 133 of 2018 of the City Council of the City of Bossier City, Louisiana, is hereby amended to provide that the zoning classification is hereby changed from R-HD (Residential High Density) to R-LD (Residential Low Density), for the following:

A TRACT OF LAND LOCATED IN LOTS 28 AND 29, OF EAST SIDE GARDENS SUBDIVISION, BOSSIER CITY, BOSSIER PARISH, LOUISIANA, AS PER PLAT, RECORDED IN BOOK 60, PAGE 93 OF THE CONVEYANCE RECORDS OF BOSSIER PARISH, LOUISIANA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTH COMMON CORNER OF SAID LOTS 28 AND 29, THENCE RUN S. 90°00'00" W., A DISTANCE OF 45.26 FEET; THENCE RUN N. 0°00'00" E, A DISTANCE OF 190.24 FEET; THENCE RUN N 90°00'00" E, A DISTANCE OF 62.00 FEET; THENCE RUN S 0°00'00"W, A DISTANCE OF 190.24

FEET; THENCE RUN S 90°00'00" W, A DISTANCE OF 16.74 FEET, TO THE POINT OF BEGINNING, CONTAINING 0.271 ACRES MORE OR LESS.

AND

A PROPERTY DESCRIPTION OF SURPLUS LAND OWNED BY BOSSIER CITY AS A RESULT OF RIGHT OF WAY ACQUISITIONS FOR THE ARTHUR RAY TEAGUE PARKWAY.

BEGIN AT THE SOUTH EAST CORNER OF LOT 25 DUE WEST FOR 45.26 FEET TO THE POINT OF BEGINNING;

THENCE GO DUE SOUTH ALONG EAST PROPERTY LINE OF LOT 28, A DISTANCE OF 190.24 FEET TO THE NORTH RIGHT OF WAY LINE OF FORD STREET;

THENCE GO DUE WEST A DISTANCE OF 35.8 FEET ALONG THE NORTH RIGHT OF WAY LINE OF FORD STREET;

THENCE GO NORTH 45 DEGREES 57 MINUTES 30 SECONDS WEST A DISTANCE OF 275.27 FEET ALONG THE NORTH RIGHT OF WAY LINE OF THE ARTHUR RAY TEAGUE PARKWAY TO THE INTERSECTION OF THE NORTH PROPERTY LINE OF LOT 27;

THENCE GO DUE EAST 237.0 FEET ALONG THE NORTH PROPERTY LINE OF LOT 27 AND LOT 28 TO THE POINT OF BEGINNING WITH THIS TRACT CONTAINING 25,949 SQUARE FEET, MORE OR LESS

Motion was made by Mr. David Montgomery, Jr. and seconded by Mr. Timothy Larkin to adopt the above ordinance. Upon the following vote, the ordinance was duly adopted on the 3rd, day of March, 2020, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Larkin, Mr. Irwin, Mr. Darby, Mr. Free and Mr. Harvey

NAYS: none

ABSENT: none

ABSTAIN: Mr. Williams

SCOTT IRWIN, PRESIDENT

PHYLLIS MCGRAW, CITY CLERK

C-2-20

The following ordinance offered and adopted:

ORDINANCE NO. 25 OF 2020

AN ORDINANCE APPROVING A CONDITIONAL USE ON A TRACT OF LAND ZONED RFD (RIVERFRONT DEVELOPMENT) LOCATED AT 317 JOANNES STREET, BOSSIER CITY, LOUISIANA FOR A SINGLE FAMILY HOME.

WHEREAS; Joe Cenko has applied to the Bossier City-Parish Metropolitan Planning Commission for Conditional Use approval classified as a Single Family Home in the Unified Development Code and being located at 317 Joannes Street, Bossier City, LA; and

WHEREAS; a public hearing for the Conditional Use application was held on February 10, 2020; and

WHEREAS; the Planning Department has submitted the results of said public hearing to the Mayor and the City Council of the City of Bossier City; and

WHEREAS; the Conditional Use approval shall expire after One (1) year from the date of approval unless the project has begun or the applicant re-submits a complete Conditional Use review application to the MPC.

THE CITY COUNCIL OF THE CITY OF BOSSIER CITY HEREBY ORDAINS:

SECTION 1. That the Conditional Use, for Joe Cenko located at 317 Joannes Street, Bossier City, LA 71111, is hereby approved.

Motion was made by Mr. David Montgomery, Jr. and seconded by Mr. Thomas Harvey to adopt the above ordinance. Upon the following vote, the ordinance was duly adopted on the 3rd, day of March, 2020, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Larkin, Mr. Irwin, Mr. Darby, Mr. Williams, Mr. Free and Mr. Harvey

NAYS: none

ABSENT: none

ABSTAIN: none

SCOTT IRWIN, PRESIDENT

PHYLLIS McGRAW, CITY CLERK

C-5-20

By: Mr. Montgomery, Jr.

Motion to introduce an Ordinance to appropriate funds to purchase new pump for the Boardwalk Lift Station at a cost of \$27,000.00 to come from the Sewer Capital and Contingency Fund.

Seconded by Mr. Larkin

No comment

Vote in favor of motion is unanimous

By: Mr. Darby

Motion to introduce and Ordinance authorizing Mayor Lorenz Walker to execute the attached Cooperative Endeavor Agreement with the City of Bossier City and LSU AgCenter.

Seconded by Mr. Montgomery, Jr.

No comment

Vote in favor of motion is unanimous

The following Resolution offered and adopted:

RESOLUTION NO. 19 OF 2020

A RESOLUTION AUTHORIZING ONE PERMITS DEPARTMENT EMPLOYEE TO BE REPLACED DUE TO VACANCY FROM TERMINATION:

WHEREAS, Ordinance No. 2 of 2010 implemented a hiring freeze requiring Bossier City Council approval for the hiring of any personnel;

WHEREAS, one vacancy will exist in the Permits Department due to Termination and filling this position will allow operations to continue;

NOW, THEREFORE, BE IT RESOLVED, by the City Council of Bossier City, Louisiana, in regular and legal session convened, that the administration is authorized to replace one Permits Inspector position;

The above and foregoing Resolution was read in full at open and legal session convened, was on motion of Mr. Jeffery Darby, and second by Mr. David Montgomery, Jr., and adopted on the 3rd, day of March, 2020, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Larkin, Mr. Irwin, Mr. Darby, Mr. Williams, Mr. Free and Mr. Harvey

NAYS: none

ABSENT: none

ABSTAIN: none

Scott Irwin, President

Phyllis McGraw, City Clerk

The following Resolution offered and adopted:

RESOLUTION 20 Of 2020

A RESOLUTION AUTHORIZING THE PROMOTION OF *ONE RECORDS CLERK III, TO A RECORDS CLERK IV FOR THE BOSSIER CITY POLICE DEPARTMENT.*

WHEREAS, Ordinance No. 21 of 2018 implemented a requirement assuring that the City department budgets not be exceeded by any hiring of any personnel; and

WHEREAS, the position of RECORDS CLERK IV is earned due to employment time scale, and

WHEREAS, the administration and the department assures that all current budgets have been verified and that no authorized salary has been exceeded; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of Bossier City, Louisiana, in regular session convened, that the administration is authorized to proceed with promotional procedures for the fulfillment of this position.

The above and foregoing Resolution was read in full at open and legal session convened, was on motion of Mr. Thomas Harvey, and seconded by Mr. Jeff Free, and adopted on the 3rd, day of March, 2020, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Larkin, Mr. Irwin, Mr. Darby, Mr. Williams, Mr. Free and Mr. Harvey

NAYS: none
ABSENT: none
ABSTAIN: none

Scott Irwin, President

Phyllis McGraw, City Clerk

The following Resolution offered and adopted:

RESOLUTION NO. 21 OF 2020

A RESOLUTION AUTHORIZING THE HIIRING OF ONE INFORMATION TECHNOLOGY ASSISTANT TO REPLACE ONE FIRE LINE VACANCY FROM RETIREMENT:

WHEREAS, Ordinance No. 2 of 2010 implemented a hiring freeze requiring Bossier City Council approval for the hiring of any personnel;

WHEREAS, one vacancy will exist in the Fire Department due to one Retirement and filling the position with one Information Technology Assistant will allow operations to continue;

NOW, THEREFORE, BE IT RESOLVED, by the City Council of Bossier City, Louisiana, in regular and legal session convened, that the administration is authorized to hire one Information Technology Assistant;

The above and foregoing Resolution was read in full at open and legal session convened, was on motion of Mr. Jeff Free, and second by Mr. Thomas Harvey, and adopted on the 3rd, day of March, 2020, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Larkin, Mr. Irwin, Mr. Darby, Mr. Williams, Mr. Free and Mr. Harvey
NAYS: none
ABSENT: none
ABSTAIN: none

Scott Irwin, President

Phyllis McGraw, City Clerk

The following Resolution offered and adopted:

RESOLUTION 22 OF 2020

A RESOLUTION AUTHORIZING THE TEMPORARY PROMOTION OF A UTILITY WORKER TO A FOREMAN AND TO HIRE A TEMPORARY CONTRACT EMPLOYEE TO FILL THE VACANT UTILITY WORKER POSITION FOR THE PUBLIC UTILITIES DEPARTMENT.

WHEREAS, Ordinance No. 21 of 2018 implemented a requirement assuring that the City department budgets not be exceeded by any hiring of any personnel; and

WHEREAS, the position of Foreman is temporarily vacant due to illness; and

WHEREAS, the position of a Utility Worker is vacant due to temporary promotion; and

WHEREAS, the administration and the department assures that all current budgets have been verified and that no authorized salary has been exceeded; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of Bossier City, Louisiana, in regular session convened, that the administration is authorized to proceed with hiring procedures for the fulfillment of this position.

The above and foregoing Resolution was read in full at open and legal session convened, was on motion of Mr. Jeffery Darby and seconded by Mr. Don Williams, and adopted on the 3rd, day of March, 2020, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Larkin, Mr. Irwin, Mr. Darby, Mr. Williams, Mr. Free and Mr. Harvey

NAYS: none

ABSENT: none

ABSTAIN: none

Scott Irwin, Council President

Phyllis McGraw, City Clerk

The following Resolution offered and adopted:

RESOLUTION 23 Of 2020

A RESOLUTION AUTHORIZING THE HIRING OF A RECREATION MAINTENANCE WORKER I FOR THE PARKS & RECREATION DEPARTMENT

WHEREAS, Ordinance No. 21 of 2018 implemented a requirement assuring that the City department budgets not be exceeded by any hiring of any personnel; and

WHEREAS, the position of a Recreation Maintenance Worker I is vacant due to promotion, retirement, resignation or termination; and

WHEREAS, the administration and the department assures that all current budgets have been verified and that no authorized salary has been exceeded; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of Bossier City, Louisiana, in regular session convened, that the administration is authorized to proceed with hiring procedures for the fulfillment of this position.

The above and foregoing Resolution was read in full at open and legal session convened, was on motion of Mr. Don Williams, and seconded by Mr. Jeffery Darby, and adopted on the 3rd, day of March, 2020, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Larkin, Mr. Irwin, Mr. Darby, Mr. Williams, Mr. Free and Mr. Harvey

NAYS: none

ABSENT: none

ABSTAIN: none

Scott Irwin, President

Phyllis McGraw, City Clerk

The following Resolution offered and adopted:

RESOLUTION NO. 24 OF 2020

A RESOLUTION AUTHORIZING THE PROMOTION OF ONE E.M.S. SUPERVISOR AND THE HIRING OF TWO LINE EMPLOYEES DUE TO VACANCIES FROM RETIREMENT:

WHEREAS, Ordinance No. 2 of 2010 implemented a hiring freeze requiring Bossier City Council approval for the hiring of any personnel;

WHEREAS, two vacancies will exist in the Fire Department due to Retirements and filling these positions will allow operations to continue;

NOW, THEREFORE, BE IT RESOLVED, by the City Council of Bossier City, Louisiana, in regular and legal session convened, that the administration is authorized to replace two Firefighter positions and promote one E.M.S. Supervisor ;

The above and foregoing Resolution was read in full at open and legal session convened, was on motion of Mr. Jeff Free, and second by Mr. David Montgomery, Jr., and adopted on the 3rd, day of March, 2020, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Larkin, Mr. Irwin, Mr. Darby, Mr. Williams, Mr. Free and Mr. Harvey

NAYS: none

ABSENT: none

ABSTAIN: none

Scott Irwin, President

Phyllis McGraw, City Clerk

The following Resolution offered and adopted:

RESOLUTION 25 Of 2020

A RESOLUTION FOR PUBLIC WORKS TO FILL A LABORER I POSITION IN THE STREET SWEEPING AND GRASS CUTTING DIVISION, A KENNEL WORKER I IN THE ANIMAL CONTROL DIVISION AND TO PROVIDE FOR A PROMOTION TO ASSISTANT SUPERINTENDENT FROM FOREMAN I IN THE STREET SWEEPING AND GRASS CUTTING DIVISION

WHEREAS, Ordinance No. 21 of 2018 implemented a requirement assuring that the City department budgets not be exceeded by any hiring of any personnel; and

WHEREAS, a lengthy absence of a Superintendent requires the promotion to Assistant Superintendent for a Foreman I, a termination in the Street Sweeping and Grass Cutting Division requires the refilling of a Laborer I position and a resignation in the Animal Control Division requires the refilling of a Kennel Worker I position.

WHEREAS, the administration and the department assures that all current budgets have been verified and that no authorized salary has been exceeded; and

NOW, THEREFORE, be it ordained the administration is hereby authorized to refill these vacancies, make this promotion and backfill any vacancy created by promotion.

The above and foregoing Resolution was read in full at open and legal session convened, was on motion of Mr. Thomas Harvey, and seconded by Mr. Jeff Free, and adopted on the 3rd, day of March, 2020, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Larkin, Mr. Irwin, Mr. Darby, Mr. Williams, Mr. Free and Mr. Harvey

NAYS: none

ABSENT: none

ABSTAIN: none

Scott Irwin, President

Phyllis McGraw, City Clerk

The following Resolution offered and adopted:

RESOLUTION 26 OF 2020

A RESOLUTION AUTHORIZING THE HIRING OF AN INTERIM FULL-TIME EXECUTIVE DIRECTOR FOR THE BOSSIER CITY CIVIC CENTER DEPARTMENT ON A ONE YEAR PROBATIONARY BASIS

WHEREAS, Ordinance No. 21 of 2018 implemented a requirement assuring that the City department budgets not be exceeded by any hiring of any personnel; and

WHEREAS, the position of an interim full-time Executive Director is vacant due to retirement; and

WHEREAS, the administration and the department assures that all current budgets have been verified and that no authorized salary has been exceeded; and

WHEREAS, the Administration wants to promote current Civic Center Operations Manager to the position of Interim Full-Time Executive Director of the Civic Center Department on a probationary basis for one year at salary of \$50,000 – Beginning March 1, 2020; and

WHEREAS, at the end of the probation year the Interim Director's performance will be evaluated for consideration of making the appointment permanent and at which time the salary status may be addressed.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Bossier City, Louisiana, in regular session convened, that the administration is authorized to proceed with hiring procedures for the fulfillment of this position.

The above and foregoing Resolution was read in full at open and legal session convened, was on motion of Mr. Jeff Darby and seconded by Mr. Don Williams, and adopted on the 3rd, day of March, 2020, by the following vote:

AYES: Mr. Montgomery, Jr., Mr. Larkin, Mr. Irwin, Mr. Darby, Mr. Williams, Mr. Free and Mr. Harvey

NAYS: none

ABSENT: none

ABSTAIN: none

Scott Irwin, Council President

Phyllis McGraw, City Clerk

By: Mr. Montgomery, Jr.

Motion to introduce an Ordinance to increase the Civic Center's Budget to promote Fred Dennis from the Operations Manager to Interim Executive Director at a cost of \$9,550 from the Hotel/Motel Fund

Seconded by Mr. Larkin

No comment

Vote in favor of motion is unanimous

There being no further business to come before this Council, meeting adjourned at 3:39 PM by Mr. Irwin

Respectfully submitted:

Phyllis McGraw

City Clerk

Publish: March 11, 2020

Bossier Press Tribune